

Daffodil College of Horticulture::Daffodil Multipurpose Educational Trust
Vidyanagar, Khetri, PIN 782403, Kamrup (Metro), Assam

No. DMET/DCH/E-1/2020-21/10

Dated _____

/2020.

Advertisement No. 4/2020

Applications from Indian citizens are invited for a few posts of Grade III and Grade IV in the Daffodil College of Horticulture, Khetri, Kamrup (M), Assam. Intending candidates may apply in the prescribed form attached herewith. Details of posts, Qualification, Application form and other necessary information are mentioned below. The same may also be obtained from the office of the undersigned against cash payment of Rs.100/-. The applications complete in all respects along with necessary enclosures in support of candidature should reach the office of the **Secretary, Daffodil Multipurpose Educational Trust, Bhearkuchi, Dhonguri, Khetri – 782403, Kamrup (Metro), Assam** on or before **August 20, 2020**.

Sd/- Secretary, DMET

No. DMET/DCH/E-1/2020-21/11-14

Dated _____ /2020.

Copy forwarded for information and necessary action to:

1. The P.S. to the Hon'ble Vice Chancellor, AST University, Jalukbari, Guwahati - 781014
2. The Registrar, AST University, Jalukbari, Guwahati – 781014
3. Academic Registrar, Manipur University, AST University, Jalukbari, Guwahati - 781014
4. Chairperson, Daffodil Multipurpose Educational Trust, Bopguri, Khetri
5. Dean, Daffodil College of Horticulture, Vidyanagar, Khetri

Sd/

Secretary, DMET

General Instructions:

- A. Age limit as on 01.08.2020: 38 years (maximum). The age is relaxable by the number of full years of service rendered in AAU/ICAR/CSIR/DST/SAUs and other College/Govt. Institutions as supported by the relevant documents.
- B. Retired persons with requisite qualifications may also apply.
- C. **Submission of application forms :**
 - i) Application form in prescribed format is to be submitted to the **Secretary, DMET, Khetri** along with all relevant documents **on or before 20.08.2020**.
 - ii) Application fee is to be deposited at Jagiroad Branch of HDFC as shown below and fee-paid Challan copy is to be enclosed along with the application form. The prescribed fee is Rs. 300/- in case of general candidates and Rs. 200/- in case of SC/ST/PH candidates may also be paid in cash.
 - iii) Reservation shall be as per Government of Assam Rules.
 - iv) In service candidates must send their application through proper channel.
 - v) Applications received late and found incomplete will not be considered.
 - vi) All correspondence will be done digitally.
 - vii) Fee once paid will not be refunded under any circumstance.
 - viii) The DMET reserves the right to
 - a) select and/or reject any candidate and subject without sowing any reason thereof.

- b) fill up or not to fill up some or all posts for any reason whatsoever.
- c) alter/insert any conditions/additions to the advertisement
- d) accept the decision of the Selection Committee for method and final selection of candidates.

Bank Details for Online transaction

PAYABLE TO / IN FAVOUR OF Daffodil College of Horticulture
HDFC Bank, Jagiroad Branch
Account No. 50100304379530
IFSC: HDFC0002942

Description of posts

Posts	No. of post	Qualification
a) Superintendent (Administration)/ Administrative Asstt.	1	Bachelor in any discipline with managerial experience
b) Assistant Comptroller/ Accountant	1	Bachelor in commerce with accounting experience
d) Secretary/ PA to Dean	1	
e) Library Assistant	1	
f) Lab Technician	1	
g) Field assistant	2	
h) Assistant-cum-Computer Operator	1	
i) Driver	2	
j) Tractor Driver	1	
k) Care taker	1	
l) Plumber	1	
m) Electrician	1	
n) Gardener	1	
o) Janitor/Sweeper	1	
p) Office Attendant	2	
q) Watchman	2	
Total	20	

Secretary

Daffodil Multipurpose Educational Trust
Daffodil Nursery (Old)
Dhogguri, Khetri – 782403
Kamrup (Metro), Assam

APPLICATION FOR THE POSTS OF

Affix passport size photograph

Grade III and Grade IV

Last Date of Application: August 20, 2020 (05.00 pm)

Advertisement No. DET/1(1)/2018/09

Dated 05.08.2020

Name of the post applied for:	
Qualification:	
Details of Application Fee Cash/Bank & Paid at:	

1	Name in full (in Block letters)	
2	Father's / Husband's Name	
3	Permanent address. Village/Street Post Office with PIN Code Police Station District State	
4	Present address for communication Village/Street Post Office with PIN Code Police Station District State Mobile No. & Phone No. E-mail I.D	
5	Date of Birth with age*	
6	Place of Birth (District and State)	
	Citizenship	
7	Category (Gen/OBC*/MOBC*/SC*/ST*)	

8	Religion	
	Community and Caste	
9	Marital status	
10	Priority (Differently abled persons)*	<u>Yes/No</u>

* Copies of Proof should be enclosed

11	Educational qualification (From HSLC)*:			
	Degree obtained	Institution Studied	Year of passing	Class or Grade
	i. HSLC			
	ii. HSLC/SSC			
	iii. Graduation			
	iv. Masters			
	v. Computer			
	vi. Any other			
12. Additional Qualification if any:				
13	Previous Experience if any:**			
	Organization	Details (Couses/Project)	Duration	Additional information
I	Govt. (State/Cental) Organization			
II	Govt. (State/Cental) Undertaking:			
III	Private Organization			
14.	Proficiency in Extra-curricular Activities, if any**			

** Copies of Proof should be enclosed

I certify that the information furnished above are true and correct to the best of my knowledge and belief. Should there be any incorrect or false information having been furnished or that may come to light in due course, I find myself punishable for such action as the FEEDS Group of Institution may deem fit.

Place.....

Signature

Date

Name in Full

List of enclosures:

- | | |
|----|-----|
| 1. | 7. |
| 2. | 8. |
| 3. | 9. |
| 4. | 10. |
| 5. | |
| 6. | |